

# Florida Board of Bar Examiners

ADMINISTRATIVE BOARD OF THE SUPREME COURT OF FLORIDA  
1891 Eider Court, Tallahassee, FL 32399-1750



## CERTIFICATE OF DEAN OF LAW SCHOOL

### FOR COMPLETION BY THE APPLICANT

**Instructions to Applicant:** Please clearly print the information requested in this section and forward the form to your law school Dean, or other appropriate official, for completion as soon as possible after conferral of your J.D. degree. For Item B. below, write "N/A" if you have not yet filed your application for admission to The Florida Bar.

- A. Applicant Name: \_\_\_\_\_
- B. Applicant File Number: \_\_\_\_\_
- C. Social Security Number: \_\_\_\_\_
- D. Name of Law School: \_\_\_\_\_

### FOR COMPLETION BY LAW SCHOOL DEAN

**Instructions to Law School Dean:** Please complete this section, attach a copy of the applicant's final law school transcript, and forward both documents directly to the Florida Board of Bar Examiners at the address above. Please include any explanatory comments on reverse. The Board sincerely appreciates your cooperation in completing this form.

I certify that the information set out below regarding the above-named applicant is true and correct to the best of my knowledge.

- A. Date applicant entered law school: \_\_\_\_\_
- B. Date J.D. degree conferred: \_\_\_\_\_
- C. LSAT score: \_\_\_\_\_
- D. Average law school grade: \_\_\_\_\_
- E. Final class rank: \_\_\_\_\_
- F. It is probable that the degree was awarded after the administration of the bar examination; therefore, I am advising that this applicant completed requirements for graduation on \_\_\_\_\_ (date).
- G. From the records in your office, or from your personal knowledge, please check "yes" or "no" below. If your answer to any is "no," provide a short summary of details on reverse.

- Yes  No 1. Is the applicant honest?
- Yes  No 2. Is the applicant thorough in fulfilling obligations?
- Yes  No 3. Does the applicant meet deadlines?
- Yes  No 4. Does the applicant treat others with civility?

H. Please check "yes" or "no" below. If your answer to any is "yes," provide a short summary of details below. In responding to Item 1., you are requested to disclose any pertinent information regardless of final disposition and regardless of formal or informal expunction of such information. To your knowledge, or do records in your office reflect that the applicant:

- Yes  No 1. has ever been accused of a violation of the honor code or student conduct code, warned, placed on scholastic or disciplinary probation, suspended, requested or advised to discontinue studies, dropped, expelled, or requested to resign, or otherwise subjected to discipline for academic or personal conduct reasons by any educational institution?
- Yes  No 2. has ever been a party to legal or administrative proceedings?
- Yes  No 3. has ever violated a court order?
- Yes  No 4. has ever been charged with, arrested or cited for any violation of a law or an ordinance?
- Yes  No 5. has ever been accused of a violation of trust?
- Yes  No 6. has ever been denied admission to the Bar of any other state?
- Yes  No 7. has had a pattern of unexcused absences from school or work?
- Yes  No 8. has ever been dismissed or asked to resign from any employment?
- Yes  No 9. within the past 5 years, has been diagnosed with, suffered from or been treated for a mental illness involving a severe thought disorder (including, but not limited to, schizophrenia), a severe mood disorder (including, but not limited to, major depressive disorder or bipolar disorder) or substance use disorder (including, but not limited to, abuse of or addiction to/dependence on alcohol, marijuana, cocaine, or prescription medications)?
- Yes  No 10. currently has a mental health condition that impairs or limits, or if left untreated could impair or limit, the ability to practice law in a competent and professional manner?
- Yes  No 11. has ever been delinquent in any financial obligations?

I. Comments:

Name Printed: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_